

Millbrook Community Newsletter

AUGUST 2020



Millbrook Community Garden

Important Announcements

For the latest corona virus information visit: <https://novascotia.ca/coronavirus/>

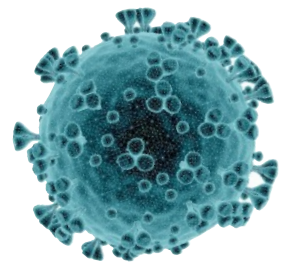
<https://www.millbrookband.com/covid-19-updates>

To see a visual on COVID-19 in Nova Scotia, please go to:

<https://novascotia.ca/Coronavirus/data>

The Eskasoni Crisis Line

Toll Free number 1-855-379-2099
(Mi'kmaw and English)



 **MILLBROOK
FIRST NATION**

TELEPHONE: (902) 897-9199

TOLL FREE: 1-(800)-693-3112

MILLBROOK BAND ADMINISTRATION

P.O. BOX 634

TRURO, N.S. B2N 5E5

Millbrook Band Office

Mailing Address

Millbrook Band
Administration
P.O. Box 634
Truro, NS. B2N 5E5

Business Hours

Monday- Thursday
8:30am-12pm / 12:30pm-4:30pm
Please make an appointment to meet
with staff.

Phone Numbers

Band Office
1 (902) 897-9199
Toll Free
1 (800) 693-3112

Website & Facebook Page

Millbrook's Website - www.millbrookband.com.

Millbrook's Facebook Page - <https://www.facebook.com/MillbrookFirstNation/>

Remember to e-mail the Communications Officer at communications@millbrookband.com to have your information posted online.

June's Millbrook Enterprise Credit Deadline

June's Millbrook Enterprise Credit **deadline for request is September 23, 2020.**

If you did not receive June's Millbrook Enterprise Credit please contact our finance staff Chantel Gillis or Priscilla Martin at chantelg@eastlink.ca or priscillamartin@eastlink.ca

Social Assistance

Social Assistance Cheques are tentatively scheduled for: **August 13, & 27, 2020.**
Applications are available at the Reception desk at the Band Office.

ATTENTION SOCIAL CLIENTS: Nova Scotia Power Bills

It has come to the Social department's attention that some clients are having problems submitting Power bills for payment to the social department in a timely manner. Any social client can call NSPC at 1-888-428-6230 and request that they email me (margaretphillips@eastlink.ca) a current copy of your power bill for payment.

Thank you for your cooperation.

Chief and Council Meeting

The next Chief and Council meeting is scheduled for **Tuesday, September 8, 2020.**

The deadline for submissions or requests to see Council is **Thursday, September 3, 2020.**
Please submit to the Administrative Assistant, Jay Martin, Phone: (902) 897-9199 Ext. 110,
Fax: (902) 893-4785 or e-mail: jay.m@eastlink.ca.

October's Chief and Council meeting is October 13, 2020.

Chief and Council Meetings

August 2020

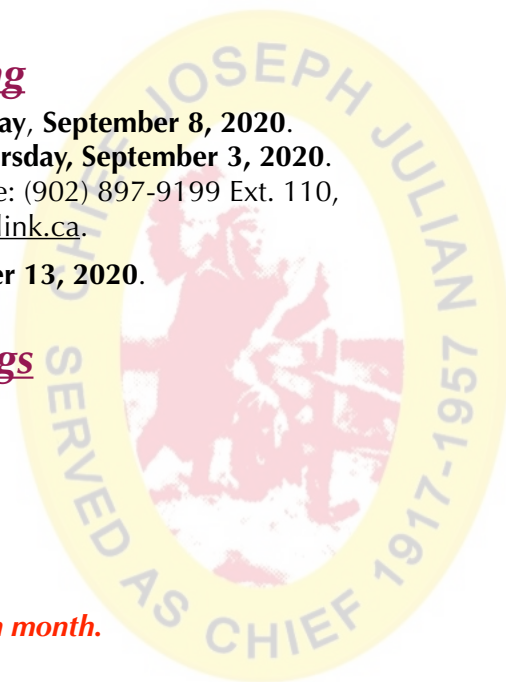
🚩 No Meeting scheduled

Newsletter Deadline

The Newsletter deadline is the 24th of each month.

Monday, August 24, 2020

You can make a contribution to the Millbrook Community Newsletter by sending your information to: mbcommunications@eastlink.ca, or by the website contact form (link) <https://www.millbrookband.com/contact>





Millbrook Health Centre is pleased to announce that we now have a **new program called Medikazam** for you to book doctor appointments online 24/7 and we have also added reminder calls for all doctor appointments via email, text or voice message (from our number 902-895-9468).

Directions:

[Google: Medikazam.com](#)

[Medical](#)

[Millbrook Health Centre](#)

[Book Appointment](#)

[Start](#)

[Disclaimer: \(I understand\)](#)

[Questions about Cov. 19](#)

[Book Now](#)

[Health Card Number \(you must have an updated Health Card #\)](#)

[√ I give consent](#)

[√ I'm not a robot](#)

[Then pick the doctor and available appointment you want](#)

[The program will send an email to confirm your appointment](#)

*****If you are not able to book right away, please try again as someone else might be booking at the same time.**



On behalf of the Gloade family,

We would like to take this opportunity to thank our friends and Community for the love and support during the grieving process with the loss of our sister Margaret. Special thanks to Colin Bernard for guiding us through the funeral arrangements. Thank you also to the women's prayer group, and to all the volunteers, it was greatly appreciated. We were truly humbled by the amount raised from the salite' we are in awe, as we know Margaret would have been. Margaret loved and was very proud of her Community. She was a very giving person and was always there to help whenever, wherever needed, which is why we know she would want to give back to our Community. After the purchase of a gravestone, Our family has decided to take the remainder of the monies 20,121.74 raised and make a donation In Margaret's memory to the Millbrook Family Healing Centre. It is our hope that the money will be directly used to help in the support, guidance and resources of families in crisis. To do our part to help end domestic violence and violence against women and children in our communities.

Wela'lioq

Gerald (Natalie), Vernon (Crystal), Adrian (Susan) Gloade

Health Centre

Mailing Address

Millbrook Health
Centre
P.O. Box 634
Truro, NS. B2N 5E5

Business Hours

Monday- Thursday
8:30am-12pm / 12:30pm-4:30pm
**Please call the Health Centre to make
an appointment**

Phone Numbers

Health Centre
1 (902) 895-9468
Toll Free
1 (844) 895-9468

If you have a homemade/your own mask please wear it when you come to the Health Centre for an appointment.

PLEASE BE MINDFUL TO TEXT OR CALL THE HEALTH CENTRE STAFF ON BUSINESS HOURS AND NOT AFTER HOURS. THANK YOU!

Safe Sharps Disposal During COVID-19:

Safely store sharps at home during the COVID-19 pandemic. Pharmacies are asking patients to store their used needles at home as they will not be accepting sharps during the pandemic. The Millbrook Health Centre has Sharps containers, so please call to pick one up. No used needles or Sharps containers should ever be put in the garbage or recycling for collection.

Medical Drivers

Donna Gloade

Home: (902) 895-9540 Cell: (902) 986-8842

Ella Paul

Cell: (902) 956-2679



Education News August 2020

Hi Parents/Guardians/Students,

With the Summer quickly coming to a close, we all will be experiencing a different September as our Students return back to school. With these unsure times comes a lot of worry and questions, from both adults and children. Please know you are not alone. I have prepared a summarized document of the Province of Nova Scotia's Back to School Plan for September (which you will find listed below) While this may not answer all the questions we have at the present time; it is a beginning to help us prepare for September. Following the province announcement, you can expect each regional centre of education to adapt and create their own plans for each individual school. As I am relayed information from my partners within the education system, I will share updates and protocols that will be put in place for the safety of our children. Some of the most important things to remember are to STAY HOME if you are not feeling well, and wash your hands often!!

You will also find the Lunch Allowance, School Supplies, Attendance Form attached to this news letter. This year the form will allow for multiple students of the same family to be on one form. Please make sure the information on the form is ACCURATE and COMPLETE to ensure no delays in the issuing of school supplies and lunch allowances. This year due to COVID-19 we will be removing the attendance initiative for the first three (3) months of school, due to the fact that it is important to stay home if you are not feeling well, even when symptoms are mild. This will be reassessed in November to determine if it will be reinstated for following months. Lunch allowance cheques will be issued on the 5th LAST school day of each month, and ON and OFF reserve cheques will be issued simultaneously. School Supply Cheques will be processed as applications are received. Applications are processed within three (3) business days of receiving them (this does not include processing time for finance). ALL cheques will be mailed to the home address given on the application.

Should you have any questions or concerns, please reach out to the Director of Educational Services at edudir@eastlink.ca or 902-897-9199 EXT 117.



Educational Services Director
Phone: 897-9199 Ext. 117
Cell: (902) 890-3577 Fax: 897- 0841

School Supplies Allowance Policy

Millbrook Band Council will pay a yearly allowance of **\$125.00** for school supplies for any student in Grades Pre-Primary to 12 who is a Millbrook Band Member. Students must submit an application form every year, applications after September 30th of each year will not be eligible.

No additional funds will be provided for school supplies.

If a student did not complete the school year last year, they will not be eligible for school supply monies until they have been registered and attending classes for one month.

For Truro Elementary School (Grade Pre-Primary-4) and Truro Junior High School grades 5 & 6 only, Millbrook will provide the school directly for school supplies bought in bulk, the amount required from the school will be deducted from the individual student's school supply funding. (Truro Elementary \$30 for Grade Pre-Primary-1, \$35.00 Grade 2-4, Truro Junior High \$35.00 for Grade 5 and 6. Dollar values are per student)

All requests made to the Director of Educational Services are processed within 3 business days of receiving, should further documents or information be required this timeline can be extended.

Should you have any concerns or questions regarding this policy please contact the Director of Educational Services at 902-897-9199 EXT 117 or email edudir@eastlink.ca

Ratified at a duly convened Chief and Council Meeting on: September 4, 2008

Amended on July 18, 2018.

Revised July 2020



Lunch Allowance Policy

Millbrook Band Council will no longer provide lunch allowance to Non-Band Members who reside on the Reserve, anyone who applies must provide 10-digit band number to qualify.

Millbrook Band Council will provide a \$5.00 per day lunch allowance, based on attendance, to Millbrook Band Members who reside on and off the Reserve and attend high school. It is the responsibility of students/parents to apply for this allowance and to make arrangements to provide attendance records directly from the attending schools to this office.

Millbrook Band Council will provide a \$4.75 per day lunch allowance, based on attendance, to Millbrook Band Members who reside on and off the Reserve and attend Junior High school (Middle School grades 6-9). It is the responsibility of students/parents to apply for this allowance and to make arrangements to provide attendance records directly from the attending schools to this office.

Millbrook Band Council will provide a \$4.25 per day lunch allowance, based on attendance, to Millbrook Band Members who reside on and off the Reserve and attend elementary school (grades Pre-Primary – 5). It is the responsibility of students/parents to apply for this allowance and to make arrangements to provide attendance records directly from the attending schools to this office.

Millbrook Band Council will provide lunch allowance directly to Truro Junior High School for Millbrook Band Members attending junior high school.

Millbrook Band Council will provide lunch allowance directly to Truro Elementary School for Millbrook Band Members attending elementary school.

Lunch allowance will be issued the 5th LAST school day of the month and will be paid in advance for the upcoming month. (ie. October's allowance will be paid in September) Any days missed in the previous month will be deducted from the next cheque. ON and OFF Reserve cheques will be issued simultaneously.

Cheques will not be released until ALL required documents are received, including attendance from school attended. Please understand all schools do not submit

attendance at the same time, therefor, some cheques may be issued after the designated date.

Families with multiple children, will receive one cheque including payment for ALL students. When children attend different schools, the cheque will not be released until attendance is received from ALL schools.

This policy is NOT retroactive; applications will be processed as they are received. All applications must be submitted on or before September 30th each year to qualify for September Allowance.

All requests made to the Director of Educational Services are processed within 3 business days of receiving, should further documents or information be required this timeline can be extended.

Should you have any concerns or questions regarding this policy please contact the Director of Educational Services at 902-897-9199 EXT 117 or email edudir@eastlink.ca

Ratified at duly convened Chief and Council Meeting on: SEPTEMBER 3, 2008
Updated September 2014. Revised July 2020

Attendance Initiative

Millbrook Band Council will provide an attendance initiative to Millbrook Band Members who are students that are **regularly attending** grades 7 – 12, and who have applied with all required information. Applications must be submitted on or before September 30th of each year to qualify.

Regularly attending in this case, will be defined as missing no more than three days per month. If a student misses more than three days per month, **whether it is for medical reasons or not**, the incentive will not be paid.

Attendance allowance will be paid as follows;
Students in grades 7, 8 & 9 will receive \$10.00 Canadian for each eligible month,
Students in grades 10 – 12 will receive \$20.00 Canadian for each eligible month.

Attendance will be determined by the monthly attendance that is provided by the attending schools. Payments will be paid three times per year as follows;

The end of the first week of December for the months of September, October & November

The end of the first week of March for the months of December, January & February,
The first week of July for the months of March, April, May & June.

All requests made to the Director of Educational Services are processed within 3 business days of receiving, should further documents or information be required this timeline can be extended.

Should you have any concerns or questions regarding this policy please contact the Director of Educational Services at 902-897-9199 EXT 117 or email edudir@eastlink.ca

Ratified on: January 14, 2009 Revised July 2020



EMPLOYMENT OPPORTUNITY

School Bus Monitors

Millbrook First Nation is seeking flexible and self-motivated applicants for the positions of School Bus Monitors.

Position Summary: Assist school bus drivers in maintaining discipline while the bus is in operation. Following basic principles of early childhood development and establishing good relationships with the children on the bus. Ensure COVID 19 restrictions are followed, wearing of masks and proper sanitization.

Knowledge of:

- Safe practices concerning school bus transportation.
- Health and safety regulations, particularly COVID 19 restrictions and measures.

Ability to:

- Assist students loading, unloading and seating arrangements as required.
- Establish and maintain cooperative and productive working relationships with others.
- Maintain current knowledge of Emergency Evacuation procedures.
- Observe health and safety regulations.
- Must be able to lift heavy objects (minimum 50 lbs.)

Key Skills: Considered an asset

- Communication skills
- Time management skills
- Active listening skills

Education and Experience:

- High school diploma or G.E.D. Certificate.
- St. John’s Ambulance/First Aid Certificate would be an asset.
- Criminal Record Check.
- Child Abuse Registry Check.

Salary: T.B.D.

If you have any questions, please contact:

Tori Paul
Human Resource Coordinator
Phone: (902) 897-9199 ext. 130
Email: torip@eastlink.ca

Application deadline: Please submit your resume to the Millbrook Band Office attention Tori Paul by **Thursday, August 19th, 2020**, no later than 4:30 pm.





EMPLOYMENT OPPORTUNITY

Director of Educational Services

Millbrook First Nation is seeking a **Director of Educational Services**. This is a full-time position. The successful candidate would be required to work 32 hours per week. This position operates under the direct supervision of the Millbrook Band Administrator. The Educational Services Director will coordinate and supervise the Millbrook Education staff within the provincial school system as well as the Millbrook Early Education Centre.

The successful candidate would ideally possess the following qualifications

- Undergraduate degree or post-secondary degree in Education;
- Excellent written and verbal skills;
- Excellent Organizational and time management skills;
- Experience organizing programs;
- Excellent interpersonal skills;
- Experience in writing funding proposals;
- Experience and ability to supervise staff;
- Ability to work as a team member and/or independently;
- Must be capable of working effectively with minimal direction;
- Must be willing to submit to a background check;
- General knowledge of Mi'kmaq culture, and general issues on the Millbrook First Nation;
- Preference will be given to Millbrook Band Members of Mi'kmaq descent.

Specific Responsibilities

- Supervision of staff;
- Manage programs specific to Millbrook students (Lunch program/Attendance etc.);
- Excellent Organizational and time management skills;
- Experience organizing programs;
- Work closely with provincial schools where our students attend;
- Be an advocate for First Nation students;
- Other related duties as may be required.

Salary - \$62,000 based on experience/qualifications

Please send resume, cover letter and references to:

Carla Asprey
Native Employment Officer
Millbrook Administration Office
Phone: (902) 897-9199 ext. 122
Fax: (902) 897-0678
Email: millbrookemployment@eastlink.ca

Application deadline: Please submit your resume to the Millbrook Band Office attention Carla Asprey by **Thursday, August 13th, 2020**, no later than 4:30 pm.



Employment Opportunity

Medical Office Administrator

(part time 19.5 hours per week)

Millbrook First Nation is seeking a **Medical Office Administrator** to work in our Health Centre in Millbrook, Nova Scotia. This position is part-time. The successful candidate would be required to work 3 days a week (19.5 hours).

The Medical Office Administrator is under the direct supervision of the Director of Health Services.

The successful candidate must have proven skills in scheduling appointments for multiple staff, electronic medical records, computer operations, and they must enjoy interacting appropriately and professionally with all multidisciplinary medical team members, including but not limited to the physician, nurses, allied health staff, etc., as well as community members and being able to adapt to and overcome unforeseen circumstances.

Med Access and EMR experience is preferred.

Job Duties and Responsibilities:

- Welcome patients professionally and respectfully and help them with reasonable requests while at the Health Centre
- Schedule and confirm appointments; answer or refer inquiries; answer telephone and relay telephone calls and messages to staff
- Ensure that patients are moved through the clinic swiftly and professionally
- Ensure that specialist referrals arranged, and patients notified of appointment times and locations
- Follow-up on all test results
- Daily use of all aspects of electronic medical records such as Med Access
- Billing through MSI
- Always maintain patient confidentiality, protecting patients' rights and privacy
- Perform clerical duties such as filing, faxing, scanning, and sorting and distributing mail
- Contribute to team efforts by accomplishing related tasks as needed
- Maintain operations by following policies and procedures
- Open and close the Health Centre daily
- Other duties as assigned by the Director of Health Services

Job Location: 812 Willow Street, Truro, NS (Millbrook Health Centre)

Qualifications:

- Graduate of a recognized Medical Office Administrator program
- A **minimum of 2 years** of full-time experience as a medical office administrator (preferred)
- Must be familiar with medical terminology
- Proven ability in multi-tasking, problem-solving, time management, telephone etiquette, professionalism, efficiency, flexibility, organization, and data entry
- Must be highly organized with strong attention to detail
- Must be able to multi-task
- Must be able to work calmly, efficiently and professionally within all encounters
- Non-violent crisis intervention training is an asset.
- Must be able to handle stressful situations and deal well under pressure
- Must be reliable and a fast learner
- Working knowledge of software packages including MS Word, Outlook and Excel
- Must demonstrate strong interpersonal skills
- General understanding of Mi'kmaq culture and Millbrook First Nation

Salary: \$16/hour to \$18/hour depending on qualifications.

Interview date: September 1, 2020. Only those to be interviewed will be contacted.

If you have any questions, please contact:

Carla Asprey

Native Employment Officer

Millbrook Administration Office

Phone: (902) 897-9199 ext. 122

Email: millbrookemployment@eastlink.ca

www.millbrookband.com

Fax: (902) 897-0678

Application deadline: Please submit your resume and cover letter to Carla Asprey by **August 20, 2020**, no later than 4:30 pm.



EMPLOYMENT OPPORTUNITY

Position: Chartered Professional Accountant

Millbrook First Nation is seeking a Chartered Professional Accountant (CPA). The position is a one-year term with the possibility of renewal based on performance.

The position will require the candidate to complete a variety of tasks which include but are not limited to;

- Responsible for preparing, reviewing and analyzing financial reports.
- Ultimately, you will play a vital role in our financial operations, ensuring compliance with the law and accounting accuracy.
- Organize and update financial records as needed (digital and physical).
- Analyze transactions and prepare reports.
- Perform regular, detailed audits to ensure accuracy in financial documents, expenditures and investments.
- Forecast revenue and analyze profit margins.

The successful candidate would ideally possess the following qualifications:

- BSc degree in Accounting or Finance and a CPA certification.
- Proven work experience as a CPA.
- Thorough knowledge of accounting and financial procedures.
- Understanding of Sage 50 Accounting.
- Advanced MS Excel knowledge.
- High in-depth knowledge of bookkeeping, auditing and budgeting procedures.

Location: Millbrook Band Office

Salary: TBD

If you have any questions, please contact:

Carla Asprey
Native Employment Officer
Millbrook Administration Office
Phone: (902) 897-9199 ext. 122
Email: millbrookemployment@eastlink.ca
Fax: (902) 897-0678

Application deadline: Please submit your resume to the Millbrook Administration Office by August 18th, 2020 no later than 4:30pm.





Millbrook Early Education Centre Community Update:

The Millbrook Early Education Centre continues to work with the province, and Millbrook Chief and Council in finalizing a concrete COVID-19 Action Plan to ensure the well being of everyone who attends our facility.

As it currently stands: All MEEC Staff will return to work on **September 01, 2020**, for our yearly preparations. The staff will deliver packages to each registered family on **Friday, September 04, 2020**, outlining our usual policy and procedures, including the approved COVID-19 Action Plan.

All programs will officially open on **September 08, 2020**, this includes daycare services.

Please note: We are preparing our COVID-19 ACTION PLAN based on our registration up to September 01, 2020, so it is **EXTREMELY IMPORTANT** you register your child(ren). Otherwise, there could be a chance that your child(ren) can not attend due to the approved COVID-19 Plan.

The centre will remain open Monday – Thursday 9:00-3:00pm for registration purposes.

All applications can be picked up from the centre.

If you require any additional information, please contact us directly.

Main office: 902.897.1249 EXT 101 or 109

Nik's Cell 902.957.2517

Wela'lioq,

Nicholas Phillips

Director of Early Education

Millbrook First Nation

Millbrook Early Education Centre Registration Form

Service Registering for: <input type="checkbox"/> Daycare Full-time <input type="checkbox"/> Daycare Part-time <input type="checkbox"/> Preschool 3 <input type="checkbox"/> Preschool 4 <input type="checkbox"/> Primary		
Days for Part-time Daycare: <input type="checkbox"/> 2 Days (Tuesday & Thursday) <input type="checkbox"/> 3 Days (Monday, Wednesday, Friday)		
Times for Daycare: <input type="checkbox"/> 8:00am - 4:00pm <input type="checkbox"/> 8:30am - 4:30pm <input type="checkbox"/> 9:00am - 5:00pm		
Does your preschool/primary child require after school programming? <input type="checkbox"/> Yes or <input type="checkbox"/> No		
Is your child toilet trained? <input type="checkbox"/> Yes or <input type="checkbox"/> No		
Personal Information		
Full Name of Child:		Date of Birth:
Address:	City/Town:	Postal Code:
Child Registered with a First Nation Community? <input type="checkbox"/> Yes or <input type="checkbox"/> No		
Indicate Community:		10-Digit Band Number:
Parent/Guardian Information		
Parent/Guardian Name:		Tel:
Email:		
Parent/Guardian Name:		Tel:
Email:		
Persons Authorized to Pick Up Child (Over 18 years)		
Name:	Relationship:	Tel:
Name:	Relationship:	Tel:
Name:	Relationship:	Tel:
Emergency Contact(s) IF NEITHER PARENT CAN BE REACHED		
Name:	Relationship:	Tel:
Name:	Relationship:	Tel:
Medical and Emergency Information		
Health Card Number:		Expiration:
Child have any Known Allergies? <input type="checkbox"/> Yes or <input type="checkbox"/> No If YES please identify:		
Please Attach doctors support letter to verify		
Child have any known medical issues? <input type="checkbox"/> Yes or <input type="checkbox"/> No If YES please identify:		

A medical plan will need to be developed if there are any medical or allergies issues.
Should there be any other information you require our Centre to know please contact the Director.

Parent/ Guardian _____ **DATE:** _____

Millbrook Early Education Centre Medical Form

Childs Personal Information (Please Print Clearly)		
Full Name:	DOB:	
Address:	City/Town:	Postal Code:
Health Card number:	Expiration Date:	
Medical History:		
Allergies:		
Medications		
Prescribed:		
Over the Counter:		
Immunizations (Give Dates)		
DPTP/HIB:	PREVNAR:	
MMR:	VARICELLA:	
MANJUGATE:	OTHER:	
Physical Examination:		
Height:	Weight:	Eyes:
Ears:	Heart:	Chest:
Hearing:	Speech:	
Other important medical Information:		

Photo Release Form

Dear Parents/Guardians:

We would like the opportunity to use photographs of your child(ren) for various printed publications for the Centre. Please indicate, on the form below, whether you consent for your child(ren)'s photos to be released for printed publications associated with the Millbrook Early Education Centre.

Please note: The Millbrook Early Education Centre, including staff will NOT post photos on personal social media sites

I/we, _____ **hereby give consent** to photograph and use pictures of _____ in printed publications associated with the Millbrook Early Education Centre.

OR

I/we, _____ **DO NOT give consent** to photograph and use pictures of _____ in printed publications associated with the Millbrook Early Education Centre.

Parents/Guardians Signature

Date



APPLICATION FOR SCHOOL SUPPLIES 20/21

If you have questions please contact:

Phone: 1 800 693-3112

Fax: 902 897-0841

Email: edudir@eastlink.ca

Website: www.millbrookband.com

Date: _____

Parent/Guardian Names:

Name to be printed on cheque:

Mailing Address:

Please select one: __ On-reserve __ Off-Reserve

Phone Number: _____

Name(s) of student(s) (please provide full legal name):

Student 1: _____

Student 2: _____

Student 3: _____

Student 4: _____

Parent Guardian Signature: _____

- This application is for School Supplies, Lunch Allowance and Attendance for the 2020-2021 academic school year. Please review the policies online at www.millbrookband.com, under the forms and policy tab.
- For all students attending Truro Elementary School, Millbrook Band will pay them directly for school supplies. The cost is \$30.00 for Grades Preprimary-1 and \$35.00 for Grades 2 to 4; this will provide your child with all the supplies they will need for the year. For Grade 5 and 6 ONLY at Truro Junior High School, the cost is \$35.00 per student.
- **By signing this application form, you give the attending school permission to provide Millbrook Educational Services Director with information regarding your child's attendance and academic performance.**

10-Digit Band Number	School Attending	Grade	School Contact Information
Student 1:			Name: _____ Phone: _____ Email: _____
Student 2:			Name: _____ Phone: _____ Email: _____
Student 3:			Name: _____ Phone: _____ Email: _____
Student 4:			Name: _____ Phone: _____ Email: _____

(For office use only) **DATE RECEIVED:**

AUGUST 2020 – Millbrook Health Centre						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
***All appointments are by telephone unless otherwise noted.	3 HOLIDAY	4 Dr. Blois (pm) Dr. Kelly Missy	5 Dr. Blois (pm) David Szonja	6 Dr. Blois (pm) Szonja Michelle Missy	7 CLOSED	8
9	10 Dr. Blois (pm) Dr. Bauld Dr. Vance (pm) Gladys David	11 Dr. Blois (pm) Gladys Dr. Phil (foot dr) Missy	12 Dr. Blois (pm) David Szonja	13 Dr. Blois (pm) Szonja Missy	14 CLOSED	15
16	17 Dr. Blois (pm) Gladys David Meaghan	18 Dr. Blois (pm) Dr. Kelly Meaghan Gladys Missy	19 Dr. Bauld David	20 Missy	21 CLOSED	22
23	24 Dr. Blois (pm) Dr. Vance (pm) Gladys Meaghan	25 Dr. Blois (pm) Meaghan Gladys Dr. Phil (foot dr) Missy	26 Dr. Blois (pm) David	27 Dr. Blois (pm) Michelle Missy	28 CLOSED	29
30	31					

Hours: Monday-Thursday (8:30am-12 12:30 to 4:30); Friday closed. Please call to cancel an appointment.